



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF DIETETICS AND NUTRITION**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	Board of Dietetics and Nutrition
MEETING DATE AND TIME:	Friday, May 13, 2016 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, first floor of the Cannon Building
MINUTES APPROVED:	August 12, 2016

**MEMBERS PRESENT**

Maryann Eastep, L.D.N., Chair  
Jaime Sherman, Professional Member, Vice-Chairman  
Jackie Griffith, Public Member  
Lucinda Mancuso, Professional Member, Secretary

**MEMBERS ABSENT**

Timothy Bane, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Latonya Brown, Administrative Specialist II  
Jennifer Singh, Deputy Attorney General

**OTHERS PRESENT**

Natalie McKenney, DAND

**CALL TO ORDER**

Ms. Eastep called the meeting to order at 1:31 pm.

**REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the minutes from the February 12, 2016 meeting. A motion was made by Ms. Mancuso seconded by Ms. Griffith, to approve the minutes. The motion carried unanimously.

**NEW BUSINESS**

**Review of Application**

**Elizabeth Abel**

A motion was made by Ms. Eastep, seconded by Ms. Griffith, to approve Elizabeth Abel for licensure. The motion carried unanimously.

### Ratification of Licenses (CDR)

A motion was made by Ms. Eastep, seconded by Ms. Griffith to ratify the following CDR applicants who had been granted a licensure by the Division of Professional Regulation: Cindra Holland, Mary Jenkins, Barbara Vigderman, Deanna DeBruce, Stacey Sadowski, Kendra Bridgewater, Brandee Grenda, Steven Smith, and Kimberly Hyatt. The motion carried unanimously.

### Review/Vote on Tele-health Regulation

A motion was made by Ms. Eastep, seconded by Ms. Mancuso to accept the final draft of the proposed regulation. The motion carried unanimously.

### **CORRESPONDENCE**

#### Letter from Kay Manger-Hague, RD

A letter was sent to the State licensure boards from the Commission on Dietetic Registration (CDR) regarding new registration eligibility processing system (REPS). The Board reviewed the letter and no feedback was required.

#### Letter form Carmelann Rickenbach

Ms. Rickenbach sent an email to the board inquiring if she can order nutritional supplements or would she have to go through a doctor. Ms. Singh responded that The Board of Dietetics/Nutrition does not have the authority to issue advisory opinions. Ms. Rickenbach is free to seek the legal opinion of private counsel as to the applicability of the language of the statute and regulations to her situation.

### **OTHER BUSINESS BEFORE THE BOARD(For Discussion Only)**

### **PUBLIC COMMENT**

Ms. McKenney informed the board about paperwork she received regarding Executive Order Number Sixty. Ms. Singh explained the reason for the Delaware Professional Licensing Review Committee.

### **NEXT SCHEDULED MEETING**

The next scheduled Board Meeting will be held on Friday, August 12, 2016 at 1:30 p.m.

### **ADJOURNMENT**

There being no further business, a motion was made by Ms. Eastep, seconded by Ms. Griffith to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 2:09 p.m.

Respectfully submitted,



Latonya Brown

